

**Town Council Meeting
October 18, 2022**

MINUTES

Call to Order- Chairperson Tammy Higgins call to order at 7:01 P.M.

Roll Call Attendance- Council Members Tammy Higgins, Steve Cooper, Maggie English-Flannagan and Kevin Kelley were present. Councilor Ann Ronco was excused.

Consent Agenda (items marked with an asterisk *)- Councilor Kelley made a motion to accept Consent Agenda. Councilor English-Flannagan seconded the motion. **MOTION UNANIMOUS.**

Adopt Agenda- Councilor Kelley made a motion to adopt the Agenda and Councilor Cooper seconded to Adopt Agenda. **MOTION UNANIMOUS.**

Financial Reports:

October 18, 2022	November 1, 2022
Gen fund Cash Position, reserves, Trusts and Investments YTD	Expenditures/revenue & budget bal. Monthly (regular format) Quarterly
Gen. Fund, Gen. Ledger summary (Details New)	Current Year Property Tax
	Liens & Foreclosures Status

Payroll and Invoice Warrants

- A. Payroll through Sunday, October 16th, 2022- Councilor Kelley motioned to pay Payroll through Sunday October 16th, 2022. Councilor English Flanagan seconded to pay Payroll through Sunday October 16th, 2022. **MOTION UNANIMOUS.**
- B. Invoices through Monday, October 17th, 2022- Councilor English-Flannagan motioned to pay Invoices through Monday October 17th, 2022 and Councilor Kelley seconded to pay Invoices through Monday, October 17th, 2022. **MOTION UNANIMOUS**

Guest Speakers & Committee Reports – None

Input from Citizens on Unscheduled Items- Councilor Kelley inquired with Interim Town Manager Ms. Black if the Town Office software Trio was up to date? Ms. Black assured Councilor Kelley that the software was up to date. Councilor Kelley also inquired about the Photo Copier in the Town Office. Interim Town Manager Ms. Black is still waiting for a responds from Kyocera. Councilor Kelley also advised that the hard drive from the current photo copier needs to be removed before leaving the office and disposed of properly. Councilor Kelley also gave a Broadband update saying things were moving along nicely and going well. Councilor Kelley also asked for a letter of Authority to let the Maine Connect Authority know the Town is serious about Broadband. Councilor Kelley made a motion for the Town to draft a letter to Broadband stating that the Town of Winterport is serious about receiving Broadband in our Area. Councilor English-Flannagan second the motion. Motion passed unanimously. (Councilor Higgins asked Interim Town Manager Maureen Black to draft and sign said letter) Mr. Tom Skratt was present with an update from the Board of Assessors. The Board of Assessors is still receiving applications for the Property Stabilization and mentions a new program coming out for 100% disable residence to help with their property taxes.

Town Manager Presentation- None

Schedule of Meetings

- A. October 18th, 2022 & November 01st, 2022*

Accept Minutes

- A. Town Council Meeting Minutes October 04th, 2022 –Councilor Kelley made a motion to accept the Council meeting minutes from October 4th, 2022. Councilor English-Flannagan seconded the motion. Councilor Kelley pointed out a typo “RPS” needs to be changed to ”RFP”(Request for proposal) Councilor Kelley made a motion to accept the minutes for October 4th, 2022 as amended. Councilor English-Flannagan seconded the motion. Motion passed unanimously.

Scheduled Items:

Old Business

- A. Fire Truck- no new news

- B. New Business

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Legal: N/A

Appointments: N/A

Correspondence/Significant Items

Outgoing-None

Incoming-None

Minutes/Agendas:

1. Waldo County Commissioners Court Session Agenda

Communications:

- A. Town Managers Report-None
- B. Response to Councilor Questions-Chair Councilor Higgins ask Interim Town Manager Maureen Black to call CMP about having the outside pole light fixed and in working order at the VGCC before November 8th, 2022. Councilor Kelley asks about account numbers 262 & 1189 going up for bid for back tax money. Councilor Kelley also mentions the recycling container at the Transfer Station needs replacing. Councilor Kelley asked Interim Town Manger Ms. Black to look into the budget to see if there is money available to replace the container. Councilor Kelley asked for an update from Mary-Ann Royal about the Solid Waste Committee.
- C. Council Comments- Councilor English-Flannagan mentions it might be time to give some thoughts about renovating the VGCC if this is were Voting will be held from now on.

Signatures:

Executive Sessions:

Adjourn: Councilor English-Flannagan made a motion to adjourn. Councilor Cooper seconded the motion. Motion passed unanimously. Meeting adjourned at 7:45 P.M.

NOTE:

Meetings: Dates & Time of other meetings between October 18th, 2022 and November 01st, 2022
Land Use Ordinance Review Committee Wednesday

Training & Days Off:

Minutes prepared and respectfully submitted by Wendy Wallace.

Stephen Cooper

Maggie English-Flannagan

Ann Ronco

Tammy Higgins

Kevin Kelley