

Town of Winterport
Town Council Meeting Minutes
Tuesday, January 26th, 2021

Call to Order- Chairperson Cooper called the meeting to order at 7:00 PM

Roll Call- Councilor Ginn, Councilor English-Flanagan, Councilor Higgins, Councilor Ronco, and Chairperson Cooper are present

Consent Agenda- Motion was made by Councilor Ronco to accept the Consent Agenda as presented. Seconded by Councilor English-Flanagan. **MOTION PASSED UNANIMOUSLY**

Adopt Agenda- Motion made to Adopt Agenda by Councilor Ronco. Seconded by Councilor Ginn. **MOTION PASSED UNANIMOUSLY**

Financial Reports:

January 26, 2021	February 9, 2021
Gen Fund Cash Position, Reserves, Trusts, and Investments YTD	Expenditures/revenue & budget bal. Monthly (Regular Format) Quarterly
Gen. Fund. Gen. Ledger Summary (Detail New)	Current Year Property Tax
	Liens & Foreclosures Status

Payroll and Invoice Warrants

- A. Payroll through Sunday, January 24, 2021-** Motion made by Councilor Ronco to pay payroll through Sunday, January 24th, 2021. Motion seconded by Councilor English-Flanagan. **MOTION PASSED UNANIMOUSLY.**
- B. Invoices through Monday, January 25, 2021-** Motion made by Councilor Ginn to pay invoices through Monday, January 25th, 2021. Motion seconded by Councilor English-Flanagan. **MOTION PASSED UNANIMOUSLY**

Guest Speakers & Committee Reports- No speakers or committee reports

Input from Citizens on Unscheduled Items- None

Town Manager Presentation- No presentation scheduled.

Schedule of Meetings

- A. February 9, 2021 & February 23, 2021*

Accept Minutes

- A. **Town Council Meeting Minutes of January 12, 2021-** Motion made by Councilor English-Flanagan to accept the Town Council Meeting Minutes from January 12th, 2021. Motion seconded by Councilor Higgins. **MOTION PASSED UNANIMOUSLY.**

Scheduled Items:

Old Business

- A. **Ready for Consideration-** No Items
- B. **Pending further action-** No Pending
- C. **New Business-**

1. Requests for Proposals, Bids, or Quotes-

- a. **VGCC Repairs-** Town Manager Crooker approached the Councilor to gain a better understanding about the repairs that had previously been discussed for the Victoria

Communications:

- A. Town Manager's Report-** Town Manager Crooker advised the Council of a change in pricing that was brought to light for the Non-Binding Advisory Question Mailing. He advised that after working with the printer and researching rates of returns for this type of mailing, that the Town would have to get back over 25% of the replies in order for the Business Return pricing to be worth it. Councilor Ronco requested that Town Manager Crooker seek out pricing from Snowman Printing. The Council then granted permission for Town Manager Crooker to then proceed with whichever company could provide the best price.

- B. Response to Council Questions-** Councilor Ronco requested an update on the status of the Brown's Trucking invoice. Town Manager Crooker requested that the Council make their wants known and he will proceed accordingly. The Town Council wished to clarify that any future formal bidding processes and procedures were to be done directly with and only with the Town Manager. They also requested that the Town Manager Crooker prepare a 50% payment (\$250.00) to be included on the next warrant for their consideration in an effort to appease everyone and hopefully promote continued bidding in the future.

- C. Council Comments- None**

Signatures:

Executive Sessions: None Scheduled

Adjourn: Motion to adjourn made at 7:33 PM by Councilor English-Flanagan. Motion seconded by Councilor Ginn. **MOTION PASSED UNANIMOUSLY.**


NOTE:

Meetings:

Dates & Time of other meetings between January 27- February 8, 2021
Monday, February 8th, Recreation Board Zoom Meeting 6:30 P.M. & Monday, February 8th,
Ambulance Services Committee Zoom Meeting 7:00 P.M.

Training & Days Off:

Minutes prepared and respectfully submitted by Shannon Benney.



Stephen Cooper



Maggie English-Flanagan



Corey Ginn



Tammy Higgins

Ann Ronco