

**Town of Winterport Town Council  
Tuesday, February 25, 2020  
MINUTES**

**Call to Order-** Chairperson Stephen Cooper called meeting to order at 7:00pm

**Roll Call Attendance-** In attendance were the following Council Members; Stephen Cooper, Peter Rioux, and Margaret English- Flanagan. Corey Ginn and Ann Ronco were excused. Also, in attendance were Michael Crooker, Jim Gilbert, Kristin Clark, Donna Gilbert, Annalise Hafford, Masha Richardson, Douglas Ronco.

**Consent Agenda** (items marked with an asterisk \*)- Peter Rioux made a motion and Margaret English- Flanagan seconded to accept the consent agenda. MOTION UNANIMOUS

**Adopt Agenda-** Peter Rioux made a motion and Margaret English- Flanagan seconded to adopt the agenda meeting. MOTION UNANIMOUS

**Financial Reports:**

<b>February 25, 2020</b>	<b>March 10, 2020</b>
Gen Fund Cash Position, Reserves, Trusts, and Investments YTD	Gen Fund Cash Position, Reserves, Trusts, and Investments YTD
Gen.Fund Gen. Ledger Summary (Detail New)	Current Year Property Tax
	Liens & Foreclosures Status

**Payroll and Invoice Warrants**

- A. Payroll through Sunday, February 23, 2020- Motion was made by Margaret English- Flanagan and seconded by Peter Rioux to pay Payroll through Sunday, February 23, 2020. MOTION UNANIMOUS.
  
- B. Invoices through Monday, February 24, 2020- Motion was made by Margaret English- Flanagan and seconded by Peter Rioux to pay invoice warrants through Monday, February 24, 2020- Stephen Cooper saw invoice for mileage for David Nason and asked Town Manager Mike Crooker; “If David takes ash all the way down”? Mike stated that yes, this time. The company receiving the ash stated that on receiving the first sample via mail that the temperature did not meet the parameters therefore David was asked to bring the ash down to try to keep it within the parameters. Stephen Cooper asked Mike if we are going to continue to do it that way. Town Manager stated that if they keep telling us that we are not meeting temperature parameters, then yes. There is weight to the ask which makes mailing costly as well. Margaret English- Flanagan stated that she has never heard of such a thing.

**Guest Speakers & Committee Reports-** Winterport Water & Sewer District- Analise Hafford head of the Winterport Water and Sewer District addressed the Council stating that she handed out a handout explaining the budget for the new sewer system that need to be built. She went over the cost of it all again with the Council and explained again the options for repayment on

the loans that they will have to take to build a new system. Peter Rioux asked if this is for sewer only. Analise stated that this was sewer only, that at a later date they would have to raise water rates but not right now. She then stated that on the next slide of the handout she posted a timeline of the process that needs to be gone through. She went on to show a breakdown of where they applied for the funds and a rough breakdown of the cost for the project. Annalise explained the needed setup of the new plant and the process that waste would be treated. Peter Rioux asked if there was going to be anymore smell or is there smell now? Analise stated that there have been no complaints other than from the office personnel that work there. With the concept design they are hoping to make a separate building for an office. Stephen Cooper asked about payment options and if it was all included. Peter Rioux asked about the loans and if they are guaranteed. He asked if there was any other option to the loan. Analise stated that they looked at everything and there is no way to get a lower interest rate or a better loan. Analise stated that we can always refinance in a few years for a lower interest rate. Peter Rioux asked if this facility is going to last 40 years? Analise replied that well possibly. Stephen Cooper asked if they had a percentage of people that don't pay. Kristin stated that it is usually people that use over, that don't pay. Analise stated that we must move forward, and that we must use that loan before the grant. Marsha Richardson asked why the Town is looking for a different revenue to offset this plant. Peter Rioux stated that the town is not connected to this plant. Stephen Cooper asked what is would take for the Winterport Water and Sewer district to go out of business and the Town to take over. Analise stated that she does not want to mislead the public. Some people can't afford it and will have to sell, this is not uncommon to put some of this on the town. Peter Rioux stated that if customers pay for everything and not the taxpayers, this will be one lean town. Steve Long asked what the council's opinion was in regards to this issue. Margaret English Flanagan stated that the council has different opinions because they hear a lot from different people. Stephen Cooper stated that it is the town as a whole to decide. Peter Rioux stated that he is willing to support what people want to do. He stated that he does not mind paying extra in taxes to support our town. Stephen Cooper asked what the next step was in the process. Analise stated that they wanted a commitment from the Council. Stephen Cooper asked her what she means. Analise stated a commitment to support the district bringing this to the people on a warrant for next year to give them time to educate people. Margaret English- Flanagan stated that she thinks the whole council needs to be present and discuss this before making a decision.

### **Input from Citizens on Unscheduled Items-**

**Town Manager Presentation-** No presentation scheduled.

### **Schedule of Meetings**

- A. Regular meetings of March 10, 2020 and March 24, 2020\*

### **Accept Minutes**

- A. Town Council Meeting Minutes of February 11, 2020- Motion was made by Margaret English-Flanagan and seconded by Peter Rioux to accept the minutes as written. MOTION UNANIMOUS.

### **Scheduled Items:**

#### **Old Business**

- A. Ready for Consideration- None

B. Pending further action-

1. Annual Town Report Dedication- Stephen Cooper made a motion to dedicate the Town Report to Lynol Sonny El-Hajj, Margaret English Flanagan seconded. Peter Rioux asked who he was and if he was still alive? Stephen Cooper explained who he is and what he has done. Town report to be dedicated to Lynol El-Hajj  
MOTION UNAMIOUS.
2. Intent to Build Notice Ordinance- Mike discussed the Building Permit plan. Councilors agreed to review and discuss again at the next meeting.

C. New Business

1. Transfer Station Fences- Town Manager Mike Crooker stated that the fence company sent a breakdown, essentially a quote. Just fixing spots is \$1,600.00, which is close to what we raised. We raised \$1,550.00 dollars. The Town needs something better out there then what is out there. It needs to be safer so that no one falls in but at the same time not obstructive so people can't get stuff in. Chain link fence is best for the long term. Do we just fix spots so people won't have concerns about someone getting hurt, falling in, etc? We need to meet the minimum standards for OSHA. Peter Rioux stated to fix the fence! Use a Jersey Barriers. Peter Rioux made a motion to repair fence using Allen Farm Fencing in the amount of \$1,590.27 dollars. Margaret English Flanagan seconded. MOTION UNANIMOUS.

2. 2020, 2020-2021 Road Improvement Projects- Town Manager stated that he was getting things out earlier this year in the spring. The Town still needs to finish the Perkins/ Monroe Road. There is about \$118,000 that is not currently committed in the budget that can be used for other roads. The Town will have to replenish with the new budget. He stated that he would like to get bid proposals out in March. He gave out a list of roads that are scheduled to be done over the next couple years. Margaret English Flanagan stated that she lives on Elm Street and the street needs work towards 1A. She stated that she understands that she lives there but it is a very traveled road and needs repairs down toward 1A.

**Legal:** None

**Appointments/Resignations:** None

**Correspondence/Significant Items**

Outgoing

1. None

Incoming

1. Metal Payment #3387\*
2. Winterport CEO/LPI Report January 2020

**Minutes/Agendas:** N/A

**Communications:**

- A. Town Manager’s Report- No comments
- B. Response to Council Questions- No questions
- C. Council Comments- Peter Rioux has a comment on the Code Enforcement Officer Report. He talked about the Dresser Properties attempting to move forward. He stated that there are a lot of loopholes that we need to plug those loopholes. There was discussion briefly on the subject. Peter Rioux wanted to know if we can we put that on the next Agenda. Stephen Cooper stated that the land across from the Winterport Drag Strip, he wants to sell it for Commercial/ Residential use. There was discussion about the taxes surrounding that property and previous meetings held on the matter.

**Signatures:**

**Executive Sessions:** None Scheduled

**Adjourn:** Motion was made by Peter Rioux and seconded by Margaret English Flanagan to adjourn at 8:45 P.M.

**NOTE:**

**Meetings:**

Dates & time of other meetings between February 25, 2020 & March 10, 2020.  
Conservation Committee, February 27<sup>th</sup>, @ 7 p.m. and Recreation Board, Monday March 9<sup>th</sup>, 6:30 p.m.

**Training & Days Off:**

Minutes respectfully submitted by Brittany Whittlesey.

Given under our hands this 10<sup>th</sup> day of March, 2020, at Winterport, Maine.

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Stephen Cooper

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Margaret English-Flanagan

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Corey Ginn

\_\_\_\_\_  
Peter Rioux

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Ann Ronco